

**THE EXECUTIVE OFFICE DEPARTMENTAL BOARD MEETING
30 OCTOBER 2019, EXECUTIVE ROOM, STORMONT CASTLE**

MINUTES

PRESENT: David Sterling, (Chair), Brenda King, Mark Browne, Denis Power, Sarah Wilson

IN ATTENDANCE: Lorraine Lynas (for Andrew McCormick),
Roisin Coleman (Secretary)

1(a). Apologies

Apologies received from Andrew McCormick, Chris Stewart, and Peter Toogood.

b (i). Minutes of 28 August 2019 meeting

The minutes as amended were agreed.

(ii). Minutes of 25 September 2019 meeting

The minutes as agreed, subject to minor amendments.

(c). Matters Arising

Board members reviewed the matters arising and noted the current position.

(d). Declaration of Interests

There were no declarations of interest.

2(a). Political Update

David Sterling led discussion on the current political situation both locally and nationally, reviewed the various scenarios which may result and confirmed that the NICS will plan for every possible outcome.

(b). Legislative Programme

Brenda King spoke to the paper circulated and updated the Board on the current position in relation to OLC's workload.

3. Programme for Government and NICS of the Future

There was no update at this meeting.

4 (a) Intergovernmental Relations, International Relations & EU Exit

Lorraine Lynas provided an update in relation to the paper circulated and noted the temporary cessation of C3 work and the public information campaign given the further extension to the EU Exit date.

4 (b) Civil Contingencies

A Civil Contingencies update was provided under item 4.

5. Budget/Finance report

Mark Browne spoke in relation to the paper provided. He noted that while September Monitoring was not yet been confirmed, a projected over-commitment of £150k was anticipated for non-ring-fenced resource, while an easement of £4m for ring-fenced capital has been identified, the latter as a result of developments outside the department's control.

6. NICS HR

Sarah Wilson provided an update on TEO people management which included ongoing recruitment and resourcing issues, pay, employee relations and the NICS people strategy.

7. Governance Issues

(a). 2019/20 Corporate Risk Register Q2

Mark Browne reviewed the risk register and undertook to include additional risks in relation to HIA and TEO readiness for any return of Ministers.

[ACTION: MARK BROWNE]

(b). 2019/20 Departmental Business Plan Q2

Board members noted the progress captured within the Q2 plan.

(c). 2019/20 ALB Directors' Assurance Reports Q2

Board members noted the Q2 report.

(d). Forward Planner

Board members noted the forward planner.

(e). Papers issued between Meetings

Members noted the papers issued by correspondence since the board meeting on 25 September.

8. Date of next meeting

The next Board meeting is scheduled to take place on Wednesday 27th November.

ROISIN COLEMAN

30 OCTOBER 2019