

PERMANENT SECRETARY GROUP MEETING

Minutes of Meeting on Friday 13 November 2015 at 8.45 am

1. **Present:** Malcolm McKibbin
Andrew McCormick
Derek Baker
Richard Pengelly
Andrew Hamilton
Noel Lavery
Leo O'Reilly
Paul Sweeney
Nick Perry
Peter May
Brenda King
Denis McMahon

In Attendance: Mark Browne
Stephen Grimason
Neill Jackson
2. **Minutes of 6 November 2015 Meeting**
The minutes of 6 November 2015 were agreed.
3. **Matters Arising – Verbal**
UU Board Apprenticeship Programme
It was agreed that this would be revisited at a future meeting once responses had been received from ALBs.

Public Sector Innovation Event
DFP will report back in due course with further details about the event.

Secondment of NI Staff to UK Presidency of the EU
DFP was working with the FCO to seek a suitable resolution to ensure that NICS staff could take up opportunities that will arise during the Presidency.

Departmental Restructuring – Grade 3 Structure
A letter had now issued on G3 positions post-May 2016.
4. **Executive and Assembly Update – Verbal**
Malcolm McKibbin reported on the current talks process.
5. **NI Skills Gap**
PSG agreed the terms of reference for the review and that a report should be brought to the January 2016 meeting of the NICS Board. David Sterling will consider further the suggestions made for securing the services of an individual to conduct the review.

6. **Tour de Table**

DRD

Peter May advised that the PfG Workshops would take place on 9 and 10 December.

OLC

Brenda King advised of a meeting which she and Neill Jackson had held with the Clerk to the Assembly to discuss the management of the Legislative Programme up to the end of the mandate.

DFP

David Sterling referred to the draft MOR on the Effectiveness of Public Transport which he had circulated to Permanent Secretaries. He also advised that Civil Service pay negotiations had started in the Central Whitley Council.